

Vernon College

Assessment Activity/Report Communication Form

Title: **CBM00C –Continuing Education Class Report – 4th Quarter**

Date of completion: **09/20/2010**

Please circle: **Assessment Activity** **Report** **Both**

Highlights of data:

**88,974 Contact Hours
June, July, August, 2010**

Use of data:

To report all students enrolled in Coordinating Board-approved continuing education courses. The courses reported include all specially approved continuing education courses (local need) and courses listed in the continuing education section of the Workforce Education Course Manual.

Where the report can be found: Admissions and Records Office

Submitted by: Lana Carter

(responsible party)

Date: 10/05/2010

Received by Office of Institutional Effectiveness: 10.05.10

Presented to College Effectiveness Committee: 10.18.10